

Job Title: Medical Director
Location: Camp Birchrock in Rhinelander, WI
Reports To: Camp Director
Position Type: Full Time, Seasonal

The Medical Director is responsible for reviewing, updating, training, and implementing all health policies and procedures for the entire camp. They will provide and oversee first aid services for campers and staff as well as assist overnight supervision of 15-25 campers in grades 2-12.

Qualifications

- High school diploma is required.
- Minimum age of 18 years old.
- One year post high school education or job experience preferred.
- Prior camping and leadership experience is preferred.
- Prior experience in providing instruction to youth or peers preferred.
- Minimum required certifications:
 - **Basic First Aid** (AHA First Aid, Red Cross First Aid CPR/AED equivalent)
 - **Basic Life Support** (Red Cross Lifeguard w/ Professional Rescuer Skills, AHA BLS, NOLS Wilderness First Aid/CPR)

*Please don't hesitate applying if you are interested in the position but do not currently have the certifications.

Essential Duties and Responsibilities

- Manage the health care for the camp, ensuring adherence to medical guidelines, health and cleanliness standards and adequate health conditions for all based on health safety and program standards.
- Ensure each person at camp has a health history on file, as required by state law and organizational standards and guidelines.
- Report serious illnesses and accidents to the appropriate parties as outlined by the health procedures. Submit appropriate reports in time specified.
- Lead an orientation with staff providing overnight first aid coverage to familiarize them with procedures. • Monitor and evaluate day camp procedures, facilities and conditions. Suggest modifications that would create more healthful conditions at camp.
- Administer and document all medication intake, delivery and healthcare provided.
- Deliver and supervise day programs, evening programs, special events, trips, overnights, and other all-camp activities and camp functions.
- Keep track of campers by using the 'WhereABOUTS' clipboard.

Skills and Abilities:

- Ability to interact with all age levels.
- Understand the development needs of youth.
- Ability to relate to youth and adults in a positive manner.

- Desire and ability to work with children outdoors in varied conditions.
- Healthcare, nursing, lifeguarding, or Boy Scout/Girl Scout experience desirable.
- Ability to reach remote locations of camp property quickly, lift/assist campers and staff and first aid equipment, if necessary.
- Work flexible schedule.
- Ability to originate, update and/or monitor health care, maintain records and implement health plan.
- Ability to accept guidance and supervision.
- Ability to make decisions and act wisely and calmly in emergencies.
- Ability to walk/hike several miles daily, at various grades, elevations, and on uneven terrain.
- Operate with daily exposure to various weather conditions.

The Following Requirements Apply to All Positions

- Have working knowledge of the Camp Fire history and programs and be committed to the Camp Fire mission.
- Cope with stressors and demands that are associated with the job and/or the work environment so that acceptable and defined levels of performance and overall contributions are maintained. While all jobs involve dealing with stressors, the stressors may vary job to job
- Adaptable and flexible work environment including but not limited to working additional hours (nights and weekends) as business needs may require, handling more than one task concurrently and easily adapt to new assignments, systems, and processes.
- While all these continuing responsibilities apply to all jobs in Camp Fire, the specific ways in which they apply, vary from job to job.

Exposures and Environment Conditions:

- Live on site at Camp Birchrock in Rhinelander, WI during the resident camp weeks, may choose to live on site or their private residence during the day camp weeks or nights off during resident camp. *Please make note of the desire to live at camp during day camp program/nights off on application.
- The four resident camp weeks will require working irregular or extended hours into evenings and weekends.
- Operate with daily exposure to various weather conditions and animals such as bugs, snakes, bats, raccoons, and other wilderness animals common to the area. While performing the duties of this job, the employee may sit or stand for prolonged periods of time, walk at a brisk pace on uneven terrain and climb stairs. The employee will work in the outdoors, which includes regular exposure to heat and humidity.

Contract & Compensation:

- Full Time Seasonal Contract
- Starts: June 1st, 2020 Ends: August 27th, 2020
- Typical Hours: Mon-Fri 7am to 5:30pm
- Must be available to live at Camp Birchrock during the weeks of resident camp plus the mini camp weekends.

- Pay: \$9.25-\$11.50 per hour, depending on certifications and experience
- Bi-weekly, direct deposit
- Resident Camp weekly bonus
- Room & Board & Meals included during offered programs times

How To Apply:

- Download paper application, fill it out, and return it via email, mail, or in person
- OR Apply online at: www.campfireoneida.org