

Job Title: Waterfront Director
Location: Camp Birchrock in Rhinelander, WI
Reports To: Camp Director
Position Type: Full Time, Seasonal

Job Summary

The Waterfront Director is responsible for swim instruction, supervision of lake and waterfront activities while on duty, and assisting with waterfront maintenance. They are responsible for planning, teaching, coordinating, and carrying out swim activities and guiding campers in their personal growth and skill development. The Waterfront Director will serve as a role model to campers and staff through their actions, professionalism, appearance, language, manners, and general conduct, and participate enthusiastically.

Qualifications

- High school diploma is required.
- Minimum age of 18 years old.
- One year post high school education or job experience preferred.
- Prior camping and leadership experience is preferred.
- Prior experience in providing instruction in swimming to youth or peers preferred.
- Current certification in CPR/First Aid OR ability to take course and pass.
- Applicant must possess current Lifeguard with waterfront skills certificate from American Red Cross OR ability to take course and pass.

Essential Duties and Responsibilities

- Initiate and direct all Waterfront Activities
- Test and classify swimming ability of all camp staff and campers prior to participation in any waterfront activities.
- Deliver progressive and innovative swim activities that meet camp outcomes and the abilities of the campers.
- Evaluate the success of the swimming program.
- Ensure that camp staff and campers know and follow safety procedures such as the Waterfront rules and Buddy Board.
- Ensure that state codes are being followed.
- Knowledge and commitment to following camp policies and procedures.
- Assist in managing the care of the physical facilities and waterfront equipment and let director know about needed supplies.
- Additionally, participate as a member of the counselor staff to deliver and supervise day programs, evening programs, special events, trips, overnights, and other all-camp activities and camp functions.
- Keep track of campers by using the 'WhereABOUTS' clipboard.
- Provide superior customer service to all campers, parents/families, staff, volunteers, and vendors.
- Attend all staff meetings and trainings
- Assist where needed on camper arrival and departure days.
- Accept other duties as assigned.

- Report incidents, accidents, or problems promptly to Camp Director or Medical Director as situation demands.

Skills and Abilities:

- Ability to interact with all age levels.
- Understand the development needs of youth.
- Ability to relate to youth and adults in a positive manner.
- Desire and ability to work with children outdoors in varied conditions.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and appropriate behavior management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Ability to lift 40-50 pounds.
- Ability to carry and load luggage, tables, chairs, archery, and other program equipment.
- Ability to walk/hike several miles daily, at various grades, elevations, and on uneven terrain.
- Possess endurance including prolonged standing, some bending, stooping, and stretching.
- Operate with daily exposure to various weather conditions.

The Following Requirements Apply to All Positions

- Have working knowledge of the Camp Fire history and programs and be committed to the Camp Fire mission.
- Cope with stressors and demands that are associated with the job and/or the work environment so that acceptable and defined levels of performance and overall contributions are maintained. While all jobs involve dealing with stressors, the stressors may vary job to job
- Adaptable and flexible work environment including but not limited to working additional hours (nights and weekends) as business needs may require, handling more than one task concurrently and easily adapt to new assignments, systems, and processes.
- While all these continuing responsibilities apply to all jobs in Camp Fire, the specific ways in which they apply, vary from job to job.

Exposures and Environment Conditions:

- Live on site at Camp Birchrock in Rhinelander, WI during the resident camp weeks, may choose to live on site or their private residence during the day camp weeks or nights off during resident camp. *Please make note of the desire to live at camp during day camp program/nights off on application.
- The four resident camp weeks will require working irregular or extended hours into evenings and weekends.
- Operate with daily exposure to various weather conditions and animals such as bugs, snakes, bats, raccoons, and other wilderness animals common to the area. While performing the duties of this job, the employee may sit or stand for prolonged periods of time, walk at a brisk pace on uneven terrain and climb stairs. The employee will work in the outdoors, which includes regular exposure to heat and humidity.

Contract & Compensation:

- Full Time Seasonal Contract
- Starts: June 1st, 2020 Ends: August 27th, 2020
- Typical Hours: Mon-Fri 7am to 5:30pm
- Must be available to live at Camp Birchrock during the weeks of resident camp plus the mini camp
- Pay: \$9.50-\$11.50 per hour, depending on certifications and experience
- Bi-weekly, direct deposit
- Resident Camp weekly bonus
- Room & Board & Meals included during offered programs times

How To Apply:

- Download paper application, fill it out, and return it via email, mail, or in person
- OR Apply online at: www.campfireoneida.org