

Camp Birchrock's COVID-19 Response

Please read this document in its' entirety. We must all abide by the necessary precautions set forth below in order to slow the spread of COVID-19 in our camp setting, until further notice. If you have any questions regarding these precautions, please contact our office by email or phone.

Day Camp Precautions

DO NOT COME TO CAMP IF:

- You have a fever above 99.5 and or have symptoms of COVID-19
- You have been in contact with someone confirmed or suspected of having COVID-19
- You are a high risk individual or reside with a high risk individual
- If you are concerned here are some guidelines to follow:
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

CAMPER INSTRUCTION:

- To prevent germs to spread we encourage campers to:
 - Cover their mouth when they sneeze or cough properly
 - Socially distance when possible
 - Wash hands frequently between activities and before & after meals
 - Here are some guide lines to follow:
https://www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

Communication: Expect all updates to come in the form of emails. Please check your email frequently. If you miss the email, you can view the latest update on our website under "COVID-19 RESPONSE" If you have questions or concerns, you may email or call.

Drop off/ Pick up: We ask you to designate one adult for pick up/drop off and to limit the amount of unnecessary passengers, if possible. Upon arrival, please park in the upper parking lot **and stay in your car**, only campers & staff are permitted on grounds. If your camper needs assistance with exiting the vehicle or getting their belongings, we ask that you stay within in 6 feet of your car. The director will be waiting at the check-in hut and will immediately take & record the temperature of your camper(s) with a no-contact forehead thermometer. Anyone with a fever over 99.5 degrees, with or without accompanying symptoms, will not be permitted to enter camp.



Signing In/Out of the Program: The Director will be the one to sign your camper in at drop off, as well as sign them out when you arrive for pick up. If no one is at the check-in hut, a sign will be posted with the number to call for someone to assist you. **Please stay in your car.**

Staff: All staff must stop at the check-in hut upon arrival and have their temperature taken and logged. Any fever over 99.5 degrees with or without symptoms will not be permitted into camp. Once at Camp Birchrock for a scheduled shift, staff will not be permitted to leave and re-enter the program. They may return the next day, provided they do not have a fever or symptoms.

Camper Groups: Campers will be assigned a group & counselor based on age and will stick with that group for a majority of the day (i.e. during activities that require supplies, waterfront time, and during meals.) Camper groups will be allowed to intermix only during check in/ check out while maintaining a distance of at least 6'. Camper groups will keep their belongings in their cabin home base and they will be using the bathroom/showers with their specific cabin group.

Cleaning & Disinfecting: Extra precautions will be taken to clean and sanitize shared surfaces or equipment between use of each camper, as well as between group use. Every program area will be stocked with a misting spray bottle with disinfectant for misting surfaces that cannot be wiped. Bathrooms will be sanitized after group bathroom breaks. All campers will wash their hands with running water and soap upon arrival, before and after meals, and after using the restroom.

Food Service: Campers will eat a 'to-go' style breakfast with their camper group upon arrival and breakfast will be over by 8:30am. Lunch will be served in cabin groups between 11am and 12:30pm and snacks will be prepackaged and served at 3pm. All food service staff will be wearing PPE while preparing or serving food. Campers will be staggered in seating. All drinking fountains will be closed to camper use and it is expected that campers bring a water bottle for their counselors to refill.

Resident Camp

We regret to inform you that all Resident Camp programs for 2020 will sadly be cancelled. Our Board of Directors met to discuss the possibility of holding overnight camp and decided that it was in the best interest of our campers, their families, and our staff to cancel. With some of our resident camp families traveling from out of state, we feel that this is the best choice for everyone's health and safety.

There will be three options moving forward regarding refunding of resident camp fees:

- 1) If you are in a position to donate your camp fees, please consider doing so. The CARES Act makes a new deduction available for up to \$300 per taxpayer (\$600 for a married couple) in annual charitable contributions
- 2) Consider holding your payment as a credit toward a future camp program (this credit does not expire)
- 3) Receive a full refund on fees paid





FAQs

Is the Camp Fire Oneida office open?

Our office in the Curran School building 315 S. Oneida Ave. #201 is currently ***closed to the public.***

Is the office at Camp Birchrock open?

Our camp office at 6648 County Highway K is currently ***closed to the public.***

Who do I contact with general questions during this time?

For general questions please email campdirector@campfireoneida.org or call our main line (715) 362-3513.

Who do I contact with camp program questions during this time?

The best way is to email campdirector@campfireoneida.org or call our main line (715) 362-3513.

My family needs to cancel our day camp registration. What are our options and how do we cancel?

We know how important Camp Birchrock is to you and your camper. Like you, keeping Camp Birchrock a thriving space for all youth is our top priority. Support from our passionate community is needed as we face financial challenges stemming from COVID-19.

If you need to cancel your summer camp registration, we invite you to help as you're able.

- If you are in a position to donate your camp fees, please consider doing so. The CARES Act makes a new deduction available for up to \$300 per taxpayer (\$600 for a married couple) in annual charitable contributions
- Alternatively, consider holding your payment as a credit toward a future camp program (this credit does not expire).

At this time, our refund policy remains the same and if you wish to cancel a scheduled day camp session, we must receive a minimum of 2 weeks' notice prior to the scheduled session for the full refund to be issued, minus the application fee which is non-refundable. Refunds may be considered in special circumstances, please reach out to the Director if you have questions.

